



Interim Secretary: Ms. Liezel Ahjum; 79 Hercules Street, Herlear, Kimberley, 8301

Telephone: (m) +2782 308 8089

Affiliate of FIDE and SASCOC

Email: secretary@chessa.co.za : Website: www.chessa.co.za

09 SEPTEMBER 2018

NOTICE

ATTENTION: MEMBERS OF CHESS SOUTH AFRICA
(ALL PROVINCES AND PLAYERS' COMMISSION)

CHESS SOUTH AFRICA ELECTIVE ANNUAL GENERAL MEETING: 08 DECEMBER 2018

Kindly be informed that the **Chess South Africa Elective Annual General Meeting** will be held as follows: -

Date : **08 December 2018**
Time : **10:00am**
Venue : **SASCOC Offices, Olympic House, James & Ethel Grey Park,
Atholl Oaklands Road, Melrose Arch, GAUTENG**

The appointed Election Officer for the Elections will be Adv. Geraldine Dunn (email: geraldinedb40@gmail.com).

Herewith nominations are invited for the following office bearer positions (to be completed on the prescribed nomination form):

1. The FIVE (5) Management Committee positions of Chess SA President, 2 Vice-Presidents, Treasurer and General Secretary
2. The THREE (3) Executive Board positions of Provincial Representatives

EXTRACTS FROM THE CHESS SOUTH AFRICA CONSTITUTION:

20. ANNUAL GENERAL MEETING ("A.G.M.")

- 20.1. An A.G.M. shall be held once in every year, provided that unless there is good reason to the contrary, the A.G.M. shall be held within 3 (three) months from the end of the financial year and not more than fifteen (15) months after the date of the previous A.G.M.
- 20.2. Exbo shall decide the date, time and place on which each A.G.M. shall be held.
- 20.3. The following persons shall be entitled to attend and speak at the A.G.M.:

Interim Executive Board/Management Committee

Joe Mahomole (Chairperson/Interim President) - **Erick Takawira** (Deputy Chairperson 1/Interim Vice President 1)

Keabaka Dipale (Deputy Chairperson 2/Interim Vice President 2)

Geraldine Engelman (Chief Financial Officer/Interim Treasurer) - **Liezel Ahjum** (Interim Secretary)

- 20.3.1. All members of Exbo;
 - 20.3.2. Not more than 2 (two) representatives of each of the Ordinary Members and the Special Member, and 1 (one) representative of each Associate Member;
 - 20.3.3. The Patrons;
 - 20.3.4. All Honorary Life Members;
 - 20.3.5. A representative of the Auditors of CHESS S.A.;
 - 20.3.6. A representative of any Commission and Committee of CHESS S.A.;
 - 20.3.7. Any other person who may be invited by Exbo to do so.
- 20.4. The business to be transacted at an A.G.M. shall be:
- 20.4.1. To read the notice convening the Meeting;
 - 20.4.2. To read and confirm the Minutes of the previous A.G.M., S.G.M. and General meetings, and to consider any matters arising therefrom;
 - 20.4.3. To receive and consider the Annual Report of the President, for the period since the date of the previous A.G.M.
 - 20.4.4. To receive and consider the report of the Treasurer and to adopt with or without modification, the audited Annual Financial Statements for the period since the date of the previous A.G.M., provided that if not so adopted the Annual Financial Statements shall stand for consideration and adoption, with or without modification, or rejection by the National Council at its following meeting or by the Exbo in terms of the decision of the A.G.M.;
 - 20.4.5. To appoint the auditors of CHESS S.A. to hold office until the next A.G.M.;
 - 20.4.6. To receive and consider the reports of all Commissions and Committees regarding their activities for the year;
 - 20.4.7. To consider and to adopt with or without modification, or to reject any recommendations of Exbo;
 - 20.4.8. To consider all nominations by Exbo of persons to be Patrons or Honorary Life Members and to accept or to reject any such nomination;
 - 20.4.9. To discuss and consider any further matters of which 21 (twenty-one) days written notice has been given.
- 20.5. Notice of each A.G.M. shall be sent to all the Members, Exbo members, Patrons and Honorary Life Members not less than 60 (sixty) days prior to the date of the A.G.M.
- 20.6. Not less than 14 (fourteen) days prior to the date of any A.G.M., copies of the Agenda for that A.G.M. and the Annual Financial Statements for the financial year preceding the date of the A.G.M. shall be disseminated to all Members, Exbo members, Patrons and Honorary Life Members by post, and/or by hand, and/or by fax, and/or by electronic mail.

26. ELECTION OF THE PRESIDENT, VICE-PRESIDENTS, TREASURER, GENERAL SECRETARY AND THE OTHER MEMBERS OF EXBO

- 26.1. There shall be biennial elections for the elected positions on Exbo to be held at the second meeting of the National Council in each odd-numbered year. The elections shall be conducted by an Elections Officer appointed by Exbo and assisted by the General Secretary.
- 26.2. Each Member shall be entitled to nominate 1 (one) individual for election as President, 2 (two) individuals for election as Vice-President, 1 (one) individual for election as Treasurer and 1 (one) individual for election as General Secretary.
- 26.3. Each Ordinary Member shall be further entitled to nominate 3 (three) individuals as Provincial representatives on Exbo, provided that each of the individuals so nominated belongs to a different Provincial Chess Council and is not one of the representatives of his or her Province in the National Council.

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Geraldine Engelman (Chief Financial Officer/Interim Treasurer) - **Liesel Ahjum** (Interim Secretary)

- 26.4. The representative of the Special Member shall be elected at a meeting of the Special Member.
- 26.5. The representative of the Schools shall be elected by the Schools Chess structures.
- 26.6. The Exbo member responsible for Public Relations & Marketing shall be appointed by elected members of the new Exbo at its first meeting to be held within a period of 1(one) month after the date of the Elective A.G.M. at which the other members of the new Exbo were elected.
- 26.7. The Head Coach shall be appointed by elected members of the new Exbo at its first meeting to be held within a period of 1(one) month after the date of the Elective A.G.M. at which the other members of the new Exbo were elected.
- 26.8. Each nomination by a Member shall be in writing, shall be seconded on behalf of any other Member and shall be signed by the nominee to indicate his or her acceptance of the nomination.
- 26.9. It shall be permissible for the same individual to be nominated for more than one office/position. The nomination for any alternative post is conditional upon him or her not being elected to the first post for which he or she is nominated.
- 26.10. A valid nomination for any of the posts referred to in clause 26.2 shall, in the event of the nominee being defeated in an election for the post concerned, be deemed to be a valid nomination for election as a member without portfolio in terms of clause 26.3 subject to the qualification stated in clause 26.3 with regard to representation in the National Council.
- 26.11. No less than 90 (ninety) days before the election date, the General Secretary shall send notification to every Member and Exbo member:
 - 26.11.1. informing them that the elections for Exbo are to take place at the next meeting of the National Council and of the date and place of this meeting;
 - 26.11.2. Advising them of the appointed Elections Officer (who shall not be a member of Exbo);
 - 26.11.3. Providing them with an extract of those provisions of the Constitution which are relevant to the elections; and
 - 26.11.4. Calling for nominations for each position on the Exbo to be filled by election.
- 26.12. All such written nominations, together with a copy of a brief curriculum vitae of the nominee, shall be received by the Elections Officer not less than 45 (forty-five) days prior to the date of elections.
- 26.13. No less than 30 (thirty) days before the election date, the Elections Officer shall send to every Member and every Exbo member a list of the nominations received with their curricula vitae.
- 26.14. If no nominations are received for the election of the President, the current President shall continue in office until the first meeting of the new Exbo after that A.G.M., at which the elected members of the new Exbo shall elect from their ranks an individual as the President and shall further fill the vacant position on Exbo so occurring by the election of an individual from the ranks of the unsuccessful nominees at the elections held by the National Council. The same shall apply mutatis mutandis in the event of there being no nominations for the positions of Vice-President, Treasurer and General Secretary or if any position could not be filled at the elections for reasons of the gender requirements referred to in clause 26.14 and 26.15 hereunder.

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- 26.15. If there is more than one nomination for any of the posts of President, Vice-President, Treasurer and General Secretary, then such posts shall be elected separately by secret ballot, such elections to be held in the sequence aforesaid. Thereafter the election of the 3 (three) Provincial representatives shall take place also by secret ballot.
- 26.16. The nominee who is successful by commanding a majority vote shall be appointed to the position. The unsuccessful nominee shall not be passed to other positions unless he was properly nominated for those positions.
- 26.17. Election will be by an outright majority of those voting, i.e. the successful candidate must win at least 50% (fifty per centum) of the total votes casted, regardless of the number of candidates for the particular position. If the first round of voting does not produce an outright winner, the candidate with the least number of votes will drop out (if two candidates tie for last place, they both drop out) and further rounds of voting will take place in similar fashion until one candidate emerges as the outright winner.
- 26.18. Once the number of men elected reach 4 (four), no other male candidate shall be eligible for election until at least 4 (four) women have been elected and thereafter the remaining male candidates shall again be eligible for election and the remaining positions on Exbo shall be filled by the candidates who have received the highest number of votes irrespective of the gender of the candidates.
- 26.19. Once the number of women elected reach 4 (four), no other female candidate shall be eligible for election until at least 4 (four) men have been elected and thereafter the remaining female candidates shall again be eligible for election and the remaining positions on Exbo shall be filled by the candidates who have received the highest number of votes irrespective of the gender of the candidates.
- 26.20. Each person who votes shall record a vote for not more and not less than the number of vacancies.
- 26.21. Any elected member of Exbo shall hold office for a period of two years until the date of the following elections, unless he or she resigns, or is removed from office by virtue of a vote of no confidence adopted by the National Council with at least a two-thirds majority, or dies, or becomes permanently incapacitated before the expiry of his or her term.
- 26.22. Exbo may terminate the appointments of the Exbo member responsible for Public Relations & Marketing and the Head Coach upon approval by at least a two-thirds majority of the members of Exbo. These appointees shall be afforded a reasonable opportunity to make representations to Exbo before Exbo makes its decision.
- 26.23. If sufficient cause exists, decided by Exbo by at least a two-thirds majority vote, a formal request for the replacement of the representatives of the Special Member and Schools Chess may be directed to the Special Member and the Schools Chess structures, as the case may be.
- 26.24. No member of Exbo shall represent any Member of any classification, at any meeting of the National Council or Exbo.

24. EXBO

- 24.1. The Executive Board of CHESS S.A. ("Exbo") shall consist of the following persons:
 - 24.1.1. The President;
 - 24.1.2. Two Vice-Presidents;
 - 24.1.3. The Treasurer;

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- 24.1.4. The General Secretary;
 - 24.1.5. (three) provincial representatives of the provincial structures as elected by the National Council;
 - 24.1.6. A Representative duly nominated by the Special Member;
 - 24.1.7. A person responsible for Public Relations & Marketing, ex officio by virtue of his or her appointment as such;
 - 24.1.8. The National Head of the Schools Chess structures;
 - 24.1.9. The Head Coach ex officio by virtue of his or her appointment as such.
- 24.2. There shall be a minimum of 4 (four) males and 4 (four) females amongst the members of Exbo.
 - 24.3. Exbo Meetings shall be deemed to be validly constituted notwithstanding the fact that at any time there are fewer than 4 (four) males or 4 (four) females present.
 - 24.4. The Provincial representatives and the representative of the Special Member referred to in clause 24.1.5 and 24.1.6 shall not be the same individuals who represent any Ordinary Member or the Special Member in the National Council.
 - 24.5. No person may serve for more than 8 (eight) consecutive years as President nor may any person serve for more than 8 (eight) consecutive years as Vice-President.
 - 24.6. Exbo may co-opt other individuals as members for short-term and project-orientated appointments in order to discharge specific functions provided that no co-opted member shall have a vote and provided further that although the predominant criterion for co-option shall always be merit, Exbo shall, as far as possible, seek to preserve a balance of men and women members.
 - 24.7. Exbo shall perform inter alia the following functions:
 - 24.7.1. The administrative functions of CHESS S.A. shall be the responsibility of Exbo. In addition, Exbo shall deal with any matters referred to it by the National Council and shall report to the National Council;
 - 24.7.2. Exbo shall decide on the executive structures and administrative procedures of CHESS S.A. as may be required from time to time.
 - 24.7.3. Exbo controls and oversees the work of its own management committee, as well as the work of all Commissions and Technical Committees and has to ratify all their decisions of a major nature.
 - 24.8. Members of Exbo shall vote on all resolutions by a show of hands.
 - 24.9. Members of Exbo shall decide on all matters by a simple majority vote.
 - 24.10. Each member of Exbo shall have 1 (one) vote, and the Chairperson of any meeting of Exbo shall have a second or casting vote, in the event of an equality of votes.
 - 24.11. The chairperson of any meeting of Exbo shall be the President, or in his or her absence one of the Vice-Presidents, or in their absence such other Member of Exbo as shall have been appointed at that meeting by the Members of Exbo present and entitled to vote.
 - 24.12. Exbo shall meet not less than 2 (two) times per annum in addition to meeting at the time of each of the two bi-annual general meetings of the National Council.
 - 24.13. A quorum of members of Exbo shall consist of not less than 7 (seven) such members including a minimum of 2 provincial representatives being present, and if there is not a quorum present at the appointed time and place for any meeting of Exbo or if there

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is not a quorum present during the whole of the meeting until proceedings have been duly concluded and declared by the chairperson of that meeting to have been concluded, such meeting shall stand adjourned until a date, time and place to be determined by those members of Exbo who are present at that meeting provided that such date shall not be more than 10 working days after such meeting; and at such adjourned meeting those members of Exbo present and entitled to vote shall constitute a quorum and may transact the business of that meeting.

- 24.14. The General Secretary shall, by such means as is most expedient and by such means as appears most appropriate in the circumstances, inform those members of Exbo who were not present at the meeting of the date, time and place to which the meeting has been adjourned.
- 24.15. Any member of Exbo who, without having first obtained leave of absence from Exbo, shall otherwise than in circumstances beyond his or her control, not attend 3 (three) consecutive meetings of Exbo, of which meetings due notice has been given, shall be deemed to have resigned from Exbo.
- 24.16. No member of Exbo shall be entitled to any remuneration, but all members of Exbo shall be entitled to be refunded any disbursement incurred by any such member in fulfilling any duties or functions as shall be approved by Exbo.
- 24.17. The General Secretary shall:
- 24.17.1. Send to all Members, and to all members of Exbo:
 - 24.17.1.1. Written notification of all meetings of Exbo and the proposed Agenda within the stipulated time period prior to the date of the proposed meeting.
 - 24.17.1.2. Copies of the minutes and resolutions of all meetings of Exbo, within 15 (fifteen) working days after the date of the relevant meeting.
 - 24.17.2. Send to all Members, and to all members of Exbo:
 - 24.17.2.1. Written notification of all meetings of the National Council and the proposed Agenda, in the stipulated time period prior to the date of the proposed meeting.
 - 24.17.2.2. Copies of the minutes and resolutions of all meetings of the National Council, within 15 (fifteen) working days after the date of the relevant meeting.
- 24.18. Any Member, of any classification, shall be entitled to have a representative attend and speak, but not vote, at any meeting of Exbo; provided such Member shall have submitted written notification to the General Secretary of such intention and the full details of any matter such member is desirous of raising at such Meeting, not less than 5 (five) working days prior to the date of such meeting

Kind Regards,



Ms Liezel Ahjum (Prof. GISc Prac 1262/SA)

Interim Secretary: Chess South Africa Interim Executive Board/Management Committee

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